

# Block Command Incident Tally and Reporting Form

|Date:

Block Number:

|Block Captain Name and Location:

|Time:

Neighborhood:

Neighborhood Commander:

Family Name	Total Number in Household	Total number Accounted for (know where they are - safe or not)	Total Number Unaccounted For	Individual(s) Name  (If not accounted for or has serious need)	Missing	Serious Injury	Death	Immediate/Serious Need(s)  Very Brief Description  (Life-threatening or major medical injuries/situations, trapped individuals, fires, gas or water lines, hazardous material, etc.)	Block Notes/Details/ Resources Needed
									(Overview of the Area) Schools, Roads, Infrastructure, etc.
ex. Johnson Family	4	3	1	Joe, Emma	1			Joe trapped, Emma missing	
Subtotals:	0	0	0		0	0	0		
Total Number of individuals in the Block	Total Number of Individuals Accounted For		Total Number of Individuals Unaccounted For			<b>INSTRUCTIONS</b> Complete form and give to Neighborhood Command			Sheet # ___ of # ___.
0	0		0						Attach other sheets of paper as needed

During and After Event	1) Gather at designated meeting place	3) Check on all individuals and families	5) Block Captain fills out form for Neighborhood Command
	2) Elect a block captain if yours is not present	4) Try to address life-threatening needs	6) Runners take form to Neighborhood Command EOC ASAP